

FCS - PURCHASING CARD USE AUTHORIZATION FORM			
Vendor		Date	
Amount		INDEX	Percentage
Are Grant Funds Being Used? Yes No			
If multiple indexes were used, how did you determine the percentages?			
Description			
FOR ALL GRANT EXPENDITURES: How did the expense benefit the project? How was this item used?			
Cardholder Name		Cardholder Signature	

Please attach all receipts and send with this form