

Leading phrases someone may say to you:

- “I have a friend who...”
- “Something happened this weekend.”
- “I don’t want to get (anyone) in trouble.”
- “I don’t know what to do.”
- “This class is hard to go to now.”

A.I.R.R.

1. Assess immediately for health and safety.
2. Inform the student of your reporting obligation.
You cannot promise confidentiality, only privacy
3. Refer student to available resources.
4. Report the documented conversation to OCRI.

Office of Civil Rights and Investigations/ Title IX Coordinator	208-885-4285 Erin Agidius	St. Luke's Medical	208-381-2222
Dean of Students	208-885-6757	Saint Alphonsus Regional Medical Ctr.	208-557-2700
Women's Center	208-885-2777	Women's and Children's Alliance	208-343-3688
ASUI Representative	208-885-6583	Faces of Hope	208-577-4400
Counseling Center	208-426-1459		
Ombuds	208-885-7668		
Boise Police Dept.	208-377-6790		
Ada County Sheriff	208-577-3000		
Legal Aid	208-345-0106		

Report all acts of reported sexual misconduct to the Office of Civil Rights and Investigations (OCRI)

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What is your role?

- x Report incident
- x Be nonjudgmental
- x Be kind
- x Be informed

What should you leave to the experts?

- x Investigation
- x Counseling
- x Follow-up/questions
- x Support & Accommodations

Report online to uidaho.edu/vandalcare

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violence, dating/domestic violence, stalking

A way to gently interrupt & inform of your obligation:

I apologize, I need to stop you. I want you to know that I care about you and want to help you get the support you need, but as a University employee, I am required to report some details about this case to our university and give your name and contact information to the Office of Civil Rights and Investigations (OCRI).

I want you to know this upfront. In reporting this information, OCRI will be in contact with you to deter

Sample email response to a written disclosure:

[Student],

I am truly sorry to hear about what happened. I want you to know that I care about you and want to help you. If you're interested, I can recommend several resources available to assist you during this difficult time.

The staff in the Office of Civil Rights and Investigations is an excellent starting resource that is student-survivor centered. You are brave to come forward and I know how difficult this may be and I also know sometimes students worry in cases like this that they are somehow at fault or in trouble. I encourage you to consider talking with the Office of Civil Rights and Investigations staff as they are here to support you and do not think that way. They are there to help. I must provide the Office of Civil Rights and Investigations with your name and contact information so they can reach out to you and discuss with you your options. They also can explain the many ways in which efforts are made to protect your privacy. The information I share will be handled with the utmost discretion and will only be shared with those people who need to know.

Please know that I will help in any way I can. However, the Office of Civil Rights and Investigations staff are the experts and will work with you to ensure that you are informed and supported every step of the process.