

Fiscal Year 2025 STAFF TEMPORARY PAY CHANGE FORM

Payment Agreements will only be in effect within the fiscal year noted above. (Updated)

Name

PCN and Suffix

V Number

Exempt Staff

Classified Staff

Department

After Provost's Office approval, the form is returned to Human Resources and then routed to the unit for employee signature.

Agreements signed by the employee prior to HR review and Senior Executive Approval will not be accepted.

Step 9: Unit applies EPAF

*****OFFICIAL USE BY HUMAN RESOURCES *****			
EPAF PROCESSING INSTRUCTIONS: Additional Compensation EXEMPT: Use PCN 009025.01 E4110 EPAF Category GOADCP (original) EPAF Category GRADCP (repeat)	EFFECTIVE DATE:		TERMINATION DATE:
Job Change EPAF: Change of rate of pay only: CCHGPY Change of FTE only: Classified CLMISC Exempt NMSCCH		EPAF Reason: Temporary Pay / FTE Change (CPATM)	
or Both Rate or FTE AND FLSA change: Classified CPOSCG			